

**ACTIONS TAKEN : HEALTH OVERVIEW AND SCRUTINY PANEL MEETING – 3
OCTOBER 2013**

<u>Minute Number</u>	<u>Action Required</u>	<u>Action Taken</u>
20.Minutes and Matters Arising	Invite CQC representatives to the 7 January Panel meeting alongside the Heatherwood and Wexham Park Trust to report progress.	Invitations sent on 4 October. Now being rearranged to Febuary meeting.
25. Departmental Performance	An interim report on the Public Health Survey to be submitted to the 7 January Panel meeting.	On agenda for 7 January Panel meeting
	Some slides be prepared to bring QSR data up to date at each Panel meeting, particularly when there is a large gap between the publishing of the QSR and the Panel meeting.	Ongoing
26. The Patients' Experience	Provide supplementary information on: patient safety alerts; staff survey response rates, and Friends and Family test scores	Information sent to members on 4 October